



Funded Childcare Guide



This document has been compiled to provide a transparent and easy-to-follow guide to childcare costs at LUV Nurseries.

Government funded childcare is provided to support parents with the cost of nursery fees. Eligible working parents of children aged between 9 months and school age can obtain this funding support of up to 30 hours per week, for 38 weeks of the year.

At LUV Nurseries, we work closely with our parents to ensure the entire process of claiming government funded hours is hassle-free.

Am I Eligible?

If you meet the criteria below, you can apply if:

- ♥ Your child is over 9 months old
- ♥ Neither you nor your partner has a net wage above £100,000 per year
- ♥ You and your partner both work at least 16 hours per week

If you don't fall into the above listed criteria, for instance, you don't work due to disability, you might still be able to apply. Please speak to the nursery manager, who will be happy to help.

When Does 30 Hours Childcare Commence?

Your child can claim government funding from the term after they turn 9 months.

Terms: January-March • April-August • September-December

Example: Your child turns 9 months old in July, they will be eligible to claim funding commencing the September term.

Tax Free Childcare

You can also take advantage of the tax free childcare scheme in conjunction with claiming government funded hours. This can help you further reduce your monthly costs.

Please see [GOV.UK Childcare Choices website](https://www.gov.uk/childcare-choices).



Spread Funding

Government funding covers 38 weeks of the year (Term Time Only). At LUV we spread the funding over 51 weeks of the year as we close for a week over the Christmas break.

30 hours funding term time provides each child with 1140 hours of childcare.

As we spread the funding over 51 weeks this equates to 22.35 hours of childcare per week.

Universal Funding

When your child reaches the age of 3 upwards, they will become eligible for universal funding. All parents will be eligible as this has no income limit. Similar to the 30 hours funding, we spread the 15 hours universal funding over 51 weeks, which equates to 11.18 hours of funded childcare per week. Any additional hours above this will be charged at the standard rate. Please note the minimum hours for any child attending LUV Nurseries is 19 hours per week (2 full days or 4 individual sessions).



2-Year-Old Funding

(Families receiving additional forms of government support)

Funded Early Education and Childcare for 2-year-olds is for families in England, receiving some additional forms of government support. The scheme allows children who meet the criteria to receive 15 hours of funded childcare per week, for 38 weeks of the year.

Your child may be eligible if you are in receipt of one of the below:

- ♥ Income Support
- ♥ Income based Job Seeker's Allowance (JSA)
- ♥ Income related Employment and Support Allowance (ESA)
- ♥ Universal Credit and your household income is £15,400 a year or less after tax, not including benefit payments
- ♥ The Guaranteed element of Pension Credit
- ♥ Child Tax Credit Working Tax Credit (or both), and your household income is £16,190 a year or less before tax
- ♥ The Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)

Or the child must:

- ♥ Be a looked after child/in foster care
- ♥ Have a current statement of special educational needs (SEN) or an education, health and care (EHC) plan
- ♥ Be eligible for Disability Living Allowance
- ♥ Have left care in England and Wales through special guardianship, child arrangements order or through an adoption order.

Non-UK Citizen Who Cannot Claim Benefits

If your immigration status says you have 'no recourse to public funds', you may still be entitled to funded childcare for your 2-year-old.

You must live in England and your household income must be no more than:

- ♥ £26,500 for families with one child
- ♥ £30,600 for families outside of London with two or more children



Essentials & Extras



Government childcare funding covers the cost of childcare for funded hours only. Additional hours over and above the spread 22.35 hours or 11.18 hours are charged at standard nursery fees. Government funding is not intended to cover the cost of nutritious meals and snacks or other extras and essentials such as nappies and extra enhanced activities. A separate charge is made for extras and essentials such as snacks/meals and activities which will show on your monthly invoice. The list of extras and essentials is extensive and is charged at £7.50 per day for funded days only. This cost is optional to parents and should you wish to opt out of paying for extras and essentials you should request a copy of the nursery opt out policy guidance and rules. Alternatives will include you bringing your own snacks/meals and consumables or your child being unable to attend extra-curricular activities. Opt-outs can be termly and you must provide 30 days notice before the start of term.

Please speak to the nursery manager should you require any further information.

Example of Stretched Funding 30 hours 2 Days

James attends nursery 2 Days
 $30 \text{ hours} \times 38 \text{ weeks} \div 51 \text{ Weeks} = 22.35 \text{ hours per week}$
 Day 1 Free
 Day 2 Free
 Essentials & Extra = $\text{£}7.50 \times 2 \text{ days} \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}63.75$
Total Monthly Fee £63.75

Example of Stretched Funding 30 hours 3 Days

James attends nursery 3 Days
 $330 \text{ hours} \times 38 \text{ weeks} \div 51 \text{ Weeks} = 22.35 \text{ hours per week}$
 Day 1 Free
 Day 2 Free
 Essentials & Extra = $\text{£}7.50 \times 2 \text{ days} \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}63.75$
 Day 3 Funded Hours = $9.5 \text{ hours} - 3.35 \text{ hours}$ (remaining funded hours) = 6.15 hours chargeable
 Day 3 Chargeable = $6.15 \text{ hours} \times \text{£}7.10$ (standard hourly fee) = $\text{£}43.66 \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}185.55$
Total Monthly Fee =
 $\text{£}63.75 + \text{£}185.55 = \text{£}249.30$

Example of Stretched Funding 30 hours 4 Days

James attends nursery 4 Days
 $30 \text{ hours} \times 38 \text{ weeks} \div 51 \text{ Weeks} = 22.35 \text{ hours per week}$
 Day 1 Free
 Day 2 Free
 Essentials & Extra = $\text{£}7.50 \times 2 \text{ days} \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}63.75$
 Day 3 Funded Hours = $9.5 \text{ hours} - 3.35 \text{ hours}$ (remaining funded hours) = 6.15 hours chargeable
 Day 3 Chargeable = $6.15 \text{ hours} \times \text{£}7.10$ (standard hourly fee) = $\text{£}43.66 \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}185.55$
 Day 4 £67.45 (standard daily charge) x 51 weeks ÷ 12 months = **£286.66**
Total Monthly Fee =
 $\text{£}63.75 + \text{£}185.55 + \text{£}286.66 = \text{£}535.96$

Example of Stretched Funding 30 hours 5 Days





James attends nursery 5 Days
 $30 \text{ hours} \times 38 \text{ weeks} \div 51 \text{ Weeks} = 22.35 \text{ hours per week}$
 Day 1 Free
 Day 2 Free
 Essentials & Extra = $\text{£}7.50 \times 2 \text{ Days} \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}63.75$
 Day 3 Funded Hours = $9.5 \text{ hours} - 3.35 \text{ hours}$ (remaining funded hours) = 6.15 hours chargeable
 Day 3 Chargeable = $6.15 \text{ hours} \times \text{£}7.10$ (standard hourly fee) = $\text{£}43.66 \times 51 \text{ weeks} \div 12 \text{ months} = \text{£}185.55$
 Day 4 £67.45 (standard daily charge) x 51 weeks ÷ 12 months = **£286.66**
 Day 5 £67.45 (standard daily charge) x 51 weeks ÷ 12 months = **£286.66**
Total Monthly Fee =
 $\text{£}63.75 + \text{£}185.55 + \text{£}286.66 + \text{£}286.66 = \text{£}822.62$



What We Need From You

30 Hours Funding



We will need to complete the following process to be eligible for funding:

-  **Step 1**
Request a funding form from nursery.
-  **Step 2**
Visit the [.gov](http://www.gov.uk/free-childcare-if-working/apply-for-free-childcare-if-youre-working) website and setup your HMRC account at www.gov.uk/free-childcare-if-working/apply-for-free-childcare-if-youre-working
-  **Step 3**
Complete online form which will provide you with your 11 digit eligibility code*.
-  **Step 4**
Return the completed funding form to nursery along with proof of your child's D.O.B.






3 & 4 Year Old Funding

All children of 3 and 4 years old will automatically receive the universal 15 hours funding even if you're not eligible for 30 hours working parent funding.

-  **Step 1**
Request a funding form from nursery.
-  **Step 2**
Return the completed funding form to nursery along with proof of your child's D.O.B.

2 Year Old Funding (families with additional support)

-  **Step 1**
Request a funding form from nursery.
-  **Step 2**
Contact your Local Authority to discuss this type of funding.
-  **Step 3**
Return the completed funding form to nursery along with proof of your child's D.O.B.

***You must reconfirm your code every 3 months via your HMRC account. It is the parents responsibility to renew your eligibility code, failure to do so will result in full unfunded fees being due.**

